

REDWOOD COMMUNITY ACTION AGENCY



Straight Up AmeriCorps

2009/2010 In-Kind Contribution Form

Quarter 1 July 1 – Oct 30: Due November 10, 2009

Quarter 2 Nov 1 – Jan 30: Due February 10, 2010

Quarter 3 Feb 1– April 30: Due May 10, 2010

Quarter 4 May 1 – Aug 30: Due September 10, 2010

This form should be completed on a quarterly basis and mailed or faxed to the AmeriCorps office (707) 445-0884, Attn: Straight Up AmeriCorps. Please indicate the quarter you are reporting for at the top of the 2nd column. You should be able to document these totals with receipts for each category and be able to provide this documentation upon request to RCAA for up to 3 years.

In Kind Partner contributions provided to support AmeriCorps services

2009/2010 Program Year	Quarter: _____	Basis for Valuation (market value of rent/rate of pay/etc i.e 2 hrs/wk @ \$35/hr)
Staff	\$	
Supplies	\$	
Training	\$	
Evaluation	\$	
Administration	\$	
Other	\$	
Total Value	\$	

Name: _____ Phone Number: _____

Date Form Completed: _____

Site: _____

Signature: _____

For office use only:

Date Recv'd _____ Site _____ Entered in data base _____ 1st Qtr _____ 2nd Qtr _____ 3rd Qtr _____ Final