

# REDWOOD COMMUNITY ACTION AGENCY

Straight Up AmeriCorps



**2007/2008**

## In-Kind Contribution Form

**Quarter 1 July 1 – Oct 30: Due November 10, 2007**

**Quarter 2 Nov 1 – Jan 30: Due February 10, 2008**

**Quarter 3 Feb 1– April 30: Due May 10, 2008**

**Quarter 4 May 1 – Aug 30: Due September 10, 2008**

This form should be completed on a quarterly basis and mailed or faxed to the AmeriCorps office (707) 445-0884, Attn: Straight Up AmeriCorps. Please indicate the quarter you are reporting for at the top of the 2<sup>nd</sup> column. You should be able to document these totals with receipts for each category and be able to provide this documentation upon request to RCAA for up to 3 years.

### In Kind Partner contributions provided to support AmeriCorps services

2007/2008 Program Year	Quarter: _____	Basis for Valuation (market value of rent/rate of pay/etc i.e 2 hrs/wk @ \$35/hr)
Staff	\$	
Supplies	\$	
Training	\$	
Evaluation	\$	
Administration	\$	
Other	\$	
<b>Total Value</b>	\$	

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date Form Completed: \_\_\_\_\_

Site: \_\_\_\_\_

Signature: \_\_\_\_\_

For office use only:

Date Recv'd \_\_\_\_\_ Site \_\_\_\_\_ Entered in data base \_\_\_\_\_ 1<sup>st</sup> Qtr \_\_\_\_\_ 2<sup>nd</sup> Qtr \_\_\_\_\_ 3<sup>rd</sup> Qtr \_\_\_\_\_ Final