

Column A AmeriCorps*VISTA Project Plan –	Column B Project timeline	Column C – Reporting for VISTA member.
<p>Goal 1: It is unknown how many children of incarcerated parents there are in Tehama County. However, children who are identified through the Tehama County Mentoring Program application process as being children of prisoners have begun to thrive through their mentoring relationships. It is the goal of this project to develop and strengthen the capacity of The Tehama County Mentoring program to serve children of incarcerated parents by cultivating a cadre of quality volunteers to serve as mentors to be matched to participating program youth. During this three-year project VISTA members will educate the high school communities regarding the need for mentors in an effort to increase the number of mentors matched to youth in positive, one-to-one, healthy and trusting relationships. VISTA members will build capacity of participating programs to serve youth by recruiting, screening, and referring appropriate mentors to SERRF After School programs to assist in sustaining mentoring activities.</p>		
<p>Activities:</p> <p>One VISTA member will:</p> <ol style="list-style-type: none"> 1. Review current and past mentor project activities and practices including best practices and Tehama County Mentoring Program collaborations. 2. Become familiar with the processes and procedures of mentor service providers participating in the Tehama County Mentoring Program, with special emphasis on the Cross Age Mentoring Program. 3. Develop a mentor recruitment presentation suitable for public audiences. 4. Create program materials for recruiting high school mentors including brochures, bookmarks, flyers, PSA's, etc. 5. Coordinate presentations with service clubs, colleges, universities, human service organizations, businesses, political bodies, and others to educate the community about the need for mentors. 6. Track referrals by inputting volunteer information into the program database. 		
<p>Output: VISTA members will become current with past project activities, mentoring best practices, local collaborations, local service providers, and community demographics.</p> <p>Output: VISTA members will develop written and oral presentations and materials appropriate to public audiences.</p>	<p>Q4</p> <p>Q4</p>	

<p>Activities: One VISTA member will:</p> <ol style="list-style-type: none"> 1. Plan and organize schedule of activities for Cross Age Mentors to feel connected to the Tehama County Mentoring Program. 2. Create and distribute monthly newsletter to connect Cross Age Mentors and highlight match successes. 3. Document results of activities and events. 		
<p>Output: Survey mentors for preferred activities.</p> <p>Output (PERFORMANCE MEASURE): The VISTA members will schedule and promote activities for all Cross Age Mentors.</p> <p>Indicator: Schedule and promotion of quarterly Cross Age Mentor activities.</p> <p>Target: 3 match activities will be scheduled per year.</p> <p>Instrument: Printed schedule of events and activities.</p> <p>Intermediate Outcome (PERFORMANCE MEASURE): The VISTA members will coordinate activities for Cross Age Mentors.</p> <p>Indicator: Number of Cross Age Mentors participating in the VISTA member-facilitated activities.</p> <p>Target: Five Cross Age Mentors will participate in each activity facilitated by VISTA members.</p> <p>Instrument: Sign-in sheets for each VISTA-facilitated activity.</p> <p>Output: VISTA member will create monthly newsletter for distribution to mentor-mentee matches including information about free match activities and events.</p>	<p>Q1-4</p> <p>Q1-3</p> <p>Q1-3</p> <p>Q1-3</p>	

<p>End Outcome (Performance Measure): The VISTA member will be successful in securing 35 volunteers for the event.</p> <p>Indicator: Volunteers arrive at event prepared and knowledgeable of tasks.</p> <p>Target: Secure 35 prepared volunteers.</p> <p>Instrument: Volunteer sign-in sheets.</p>	<p>Q4</p>	
<p>Goal 4: In order to support the evaluation efforts of the Tehama County Mentoring Program, the VISTA will gather all necessary evaluation surveys and assist local evaluators with garnering needed information. This includes but is not limited to: pre and post surveys, focus groups, and interviews.</p>		
<p>Activities - VISTA member will:</p> <ol style="list-style-type: none"> 1. Ensure all mentees take pre and post surveys. 2. Administer satisfaction surveys to high school mentors. 3. Assist Local Evaluator in collection of school data from all school sites. 		
<p>Output: Communication with mentors, mentees, school site staff and SERFF staff will assure that all evaluation tools are administered effectively.</p>	<p>Q1-4</p>	
<p>Output (PERFORMANCE MEASURE): The VISTA member will procure trainers, schedule, and promote comprehensive trainings.</p>		
<p>Indicator: Surveys and other evaluation tools will be administered on time.</p>	<p>Q1-4</p>	
<p>Target: 100% of mentees will complete pre and post surveys.</p>		
<p>Instrument: Mentoring database will indicate compliance.</p>		

<p>End Outcome (PERFORMANCE MEASURE): High school mentors will be surveyed for satisfaction with the program.</p> <p>Indicator: Surveys will be administered on a timely basis.</p> <p>Target: 100% of active Cross Age Mentors will be surveyed, either through written survey or via focus group, to determine satisfaction with program.</p> <p>Instrument: Mentoring database will indicate compliance.</p>	<p>Q1-4</p>	
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